

WASC ACTION PLAN – BUSINESS/TECHNOLOGY DEPARTMENT STUDENT ACHIEVEMENT

Current and Ongoing	Provide students the necessary skills to achieve success in an information society as well as the academic world. Identifiable and low achieving students should be assisted in all business/technology classroom: Methodologies to include re-teaching, re-testing, one-on-one tutorials and student peer assistance	Business and Technology Instructors	Computer Labs and up to date software.
Current and Ongoing	All students will develop a portfolio that contains an example of their resumes along with their cover letter.	Business and Technology Instructors	Computer Labs and up to date software.
Current and Ongoing	Members of web-design class will keep SRHS website current	Students and teachers	
Spring 2007	Creation of a Technology Club	Students and teachers	

PROFESSIONAL DEVELOPMENT

Timeline	Tasks	Persons Responsible	Resources Needed
Ongoing	Instructors will attend: workshops, seminars, conferences and trainings in order to remain current with industry standards and practices Portfolio format developed in collaboration with other department members	District Office District Tech Support Principal	Funding from Carl Perkins Fund and State Resources
Spring and summer 2007	Integrate Business/Technology standards with state core standards	Business Instructors	California Technology Consortium conferences

FACILITIES SUPPORT

Ongoing.	Upgrade and maintain all equipment as necessary	Business and Technology Instructors and Technology Committee	Technician Administrators
Spring 2007 to research and Spring 2008 to	Administrators and counselors should have effective software to streamline the Master Scheduling	Vice-Principal in charge of Master Scheduling	District Technology Support

implement			
Fall 2007 to begin feasibility study. Possible implementation in Fall 2008 or 2009.	A study of a wireless network system for students for access to resources to aid in their academic objectives, and if feasible, implementation of a wireless system. (Many students have their own laptops and this would decrease dependency on library and classroom computer resources.)	Technology Committee	District Technology Support